

Pupils' Mobile Phone/Device Policy

The Willows Primary School

Pupils' Mobile Phone/Device Policy

On occasions, children in Upper Key Stage 2 (Years 5 and 6) may need to bring their personal mobile phone or electronic device into school. These guidelines are written to help staff respond consistently to ensure the safety and welfare of such children. Parents of children below these year groups must seek permission from the child's class teacher should they wish their child to bring a mobile device into school.

Firstly, to bring a mobile phone or electronic device into school, the pupil must have sought consent from their parents/guardians.

During the journey to and from school, the device must not be used to record images that are posted onto social media sites nor should they be used to bully or intimidate other children.

Once on school premises, the device must be switched off and safely stored by the pupil and cannot be used at all, for any reason.

As the school day commences, the device must immediately be given to the pupil's class teacher who will store it in a secure place which is not accessible to other pupils. The pupil is responsible for switching OFF the device before it is handed to the class teacher.

Should a parent, of a child who has their phone in school, wish to pass a message to their child they should do this by phoning the school office. They must not rely upon sending messages via the child's device.

At the end of the school day, it is the responsibility of the pupil to ask the class teacher for their device. Should they forget to do this then the device will remain in the safely allocated storage area. As at the beginning of the day, the device must NOT be used on the school site and used in a responsible manner, abiding to all on-line safety rules (see On-Line Safety Policy), on the journey home from school.

If a pupil remains on the school's site at the end of the day to either attend an after-school club or Happy Hours, then the same rules will apply. The mobile device will be switched off and not used, and will be safely stored by the child, at their own risk.

Breach of this policy will result in serious sanctions.

Personal devices are brought into the school entirely at the risk of the owner and the decision to bring the device in to the school lies with the user (and their parents/carers) as does the liability for any loss or damage resulting from the use of the device in the school or during the journey to and from school.